

# Student Uniform Policy

In order to set a consistent dress standard for school and minimize classroom distractions, Allen Academy requires our families to adhere to the following uniform policy.

## **GENERAL DRESS GUIDELINES**

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These are general guidelines to help parents and students understand how clothing should look and be worn in order to comply with the Uniform Policy.

- The regular uniform must be worn on all school days unless otherwise noted (such as on Allen Academy Days/Spirit Days).
- All clothing must be neat, clean, have an appropriate fit and be in good condition.
  - More specifically, clothing must not be too baggy, too tight, faded, frayed, or torn.
- Lower body apparel (shorts, skorts, skirts, and jumpers) must not be shorter than 2” above the knee.
  - Lower body apparel must be modest in nature.
  - The Allen Academy administration reserves the right to define what is “modest in nature.”
- Shirts may be worn tucked in or out.
  - Shirts not tucked in may not fall more than 3 inches below a student’s belt loops.
- If belt loops are visible, then the student must wear a belt.
- Outer layers (sweatshirts, lightweight jackets, fleeces or coats) must not conceal uniform infringements.

## **REGULAR UNIFORM: Upper Body Apparel**

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Upper Body apparel must be purchased through the official school uniform suppliers: Parker School Uniforms and Lands’ End. This ensures uniform appearance across all grade levels, divisions, and students.

### **Knit polo shirt with the Allen logo**

- Long sleeve or short sleeve
  - Color – white, navy, light blue

### **Button down oxford shirt with the Allen logo**

- Long sleeve or short sleeve
  - Color – white, chambray

### **¾ sleeve blouse with the Allen logo (girls only)**

- Color – white, navy

### **Mock turtleneck with the Allen logo**

- Color – white, navy

### **Fleece jacket with the Allen logo**

- Front zip (full or half)
  - Color – navy only

### **Hoodie sweatshirt with the Allen logo (only available at Lands’ End)**

- Front zip (full)
  - Color – navy only

### **Sweater with the Allen logo**

- Cardigan (round and v-neck)
  - Color – white, navy
- Pull-Over (v-neck)
  - Color – white, navy
- Twin Set (girls only)
  - Color – navy only
  - This sweater may be worn in place of a polo, oxford or blouse **except with the Dress Uniform**

## **REGULAR UNIFORM: Lower Body Apparel**

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Lower body apparel is available from the official school suppliers: Parker School Uniforms and Lands' End.

Allen Academy recognizes that some families may opt for a less expensive, local vendor when purchasing pants or shorts. (For example: J. C. Penny [Izod Wrinkle Free Shorts; Izod Young Men's Wrinkle-Free Blended Pants; Izod Flat Front Shorts; Izod Flat Front Pants; Izod Pleated Pants] or Target [Boys' Cherokee Ultimate Flat-front Pants; Boy's Uniform Pleated Shorts]).

These options are allowed provided that the lower body apparel does not differ in appearance from the acceptable items available from the official school uniform suppliers. *Lower body apparel that is recognizable as being out of conformity with the dress code is not permitted.*

### **Pants**

- Pleated or flat front
  - Color - dark khaki, or navy
  - No cargo styles allowed

### **Shorts**

- Pleated or flat front
  - Color - dark khaki, or navy

### **Belt**

- Plain or braided
  - Color - brown or black
  - Note: A belt must be worn when belt loops are visible

### **Skirts**

- Multi-pleat
- Two-pleat
- Modesty skirt
- Skort
  - Color (for all styles) – dark khaki or the school designated plaid
  - Note: The school designated plaid must be purchased from Parker School Uniforms

### **Jumper (K – 2 girls only; only plaid)**

- Color - dark khaki or the school designated plaid
- Note: The school designated plaid must be purchased from Parker School Uniforms

## **DRESS UNIFORM**

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The following regular uniform elements will constitute the Dress Uniform and must be purchased for all Allen Academy students. Students will be expected to wear the Dress Uniform for School Assemblies, Awards Ceremonies, Field Trips (unless an exception is approved by the Head of School), and other events as designated by the school administration.

### **Kindergarten through 5<sup>th</sup> Grade**

#### **Upper Body Apparel**

- Navy polo shirt with the Allen logo

#### **Lower Body Apparel**

- Khaki pants or shorts (boys only)
- School designated plaid skirt or skorts (girls only)

### **6<sup>th</sup> through 12<sup>th</sup> Grade**

#### **Upper Body Apparel**

- Navy polo shirt with the Allen logo

And

- White button down oxford shirt with the Allen logo (boys or girls) or
- White  $\frac{3}{4}$  sleeve blouse with the Allen logo (girls only)

Note: Students should have both types of shirts. The Administration will notify students in advance whether a polo or button down shirt is required based on the event.

#### **Lower Body Apparel**

- Khaki pants (boys only)
- School designated plaid skirt (girls only)

Note: Sweatshirts may not be worn on Dress Uniform days. Outerwear for Dress Uniform days must be a mock turtleneck, sweater or fleece that has been purchased from Parker School Uniforms or Lands' End.

## **ALLEN ACADEMY DAY/SPIRIT DAY UNIFORM**

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Every Friday is Allen Academy Day/Spirit Day. Students can wear the standard uniform or clothing that conforms to the following guidelines.

#### **Upper Body Apparel**

- Allen Academy T-shirt

#### **Lower Body Apparel**

- Blue jeans or blue jean shorts, skirts or skorts

## **UNIFORM ACCESSORIES**

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Students may wear the following accessories.

### **Scarfs**

- Colors – navy, black, white in solid colors or Allen Academy plaid

### **Bows and Headbands**

- Must be conservative in nature

### **T-shirts, Turtle Necks or Tank Tops**

- Short or long-sleeved t-shirts, turtle necks or tank tops may be worn under Allen Academy shirts.
  - Color – white, navy (solid color)
  - No wording or decorations may be visible on shirts worn as under layers.

### **Hair**

- Hair must be neatly combed and conservatively styled. Dying or streaking of hair colors or hues which are not natural or conservative is not allowed. Hair accessories must be conservative in nature.

### **Make-Up and Nail Polish**

- Make-up and nail polish must be conservative in nature.

### **Jewelry**

- Jewelry may be worn as long as it is conservative in nature.
- Female students are allowed to wear up to two earrings per ear that are conservative in nature and not distracting or overly large. They may not wear any other form of visible body piercing jewelry.
- Male students are not allowed to wear any form of visible body piercing jewelry.
- If a student has modifications (such as gauges or spacers) or piercings in any alternative locations (such as the nose, lip, tongue, eye brow, cheek, wrist, etc.) he/she will not be allowed to wear jewelry in any of these modifications or piercings while at school or any school sanctioned event.

### **Tattoos**

- No student shall have or display any tattoo or body modification that is visible when wearing a school uniform or athletic uniform while attending school or any school sanctioned event.

### **Tights and Leggings**

- Colors – navy, black, white in solid colors

### **Footwear**

- Footwear should be conservative in nature.
  - No blinking lights or “roller –shoes” are allowed.
  - No backless shoes or flip flops are allowed.

### **Jackets and Coats**

- All lightweight jackets, fleeces and sweatshirts must be navy blue, have the school logo and be purchased from Parker School Uniforms or Land’s End.
- Letterman jackets are permissible.
- Sweatshirts that have been purchased from Allen Academy are permissible (except on days designated as Dress Uniform days).
- Denim jackets are not permissible.
- Heavy winter coats have no color restrictions (due to cost).
  - Heavy winter coats are only to be worn while outside – i.e. traveling between buildings and during recess.
  - Approved sweaters, lightweight jackets, fleeces or sweatshirts may be worn when inside a building.